



MHC SOFTWARE, INC.

Northern Colorado Water Conservancy District Deployed MHC Software's Document Management Solution with Infor 10

Northern Water is a public agency created in 1937 to contract with the federal government to build the Colorado-Big Thompson Project. The C-BT provides supplemental water to more than 640,000 acres of irrigated farm and ranch land and about 850,000 people in Northeastern Colorado.

Northern Water and the U. S. Bureau of Reclamation jointly operate and maintain the C-BT, which collects water on the West Slope and delivers it through a 13-mile tunnel beneath Rocky Mountain National Park to portions of eight Northeastern Colorado counties. In addition to operating and maintaining the C-BT, Northern Water collects, distributes and monitors weather and water quality data, tracks stream flows and reservoir levels, and provides water resource planning and water conservation information.

Challenge

- Users had no direct access to invoices after they were paid, nor the supporting receiving documents and AP check copies
- Experienced persistent invoice backlogs and payment delays while invoices sat on approvers' desks

Solution

- Northern Water selected MHC's document management solution, including Document Express™ for AP, Payroll, tax forms and purchase orders and MHC Image Express™ for incoming AP invoices and receiving documents
- MHC Image Express™ streamlines approval processing for incoming AP invoices, electronically distributing invoice documents via MHC Workflow integrated with Infor Lawson vendor and GL data
- MHC's turnkey document management enables Infor Lawson-integrated visibility of procure-to pay documents

Implementation

- In 2013, Northern Water went live with Infor 10 HR/Payroll, Procurement and Financials complemented by MHC Document Express™, MHC Image Express™ and MHC Workflow with Lawson vendor/GL/AP520 integration
- The deployment of MHC software solutions fit in seamlessly with the Infor 10 implementation project plan

Benefits

- AP eliminated the manual routing of invoices
- Use of MHC Workflow invoice approval reminder emails has reduced the time Accounts Payable has to spend following up on invoices that are not completed in a timely manner
- Approvers approve invoices faster because they like to keep their email inbox "clean"
- Electronic workflow limits approvers' access only to valid GL and Activity accounts
- Users have online access to invoices, purchase orders, payment history and any other related scanned images, reducing time spent on research and analysis



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Customer	Northern Colorado Water Conservancy District
Business Functions Impacted	Accounts Payable, Finance, Procurement, Receiving
Documents Imaged	AP Invoices, AP Check copies, Purchase Orders, Receiving Documents
ERP	Infor 10 using Smart Office
Challenge	Manually intensive paper processes; invoice backlog and payment delays due to paper invoices held up on approvers' desks
Solution	MHC Image Express™ and MHC Document Express™
Implementation	MHC implementation was deployed within the overall Infor 10 project timeframe
Volumes	Daily processing of AP invoice images, purchase orders and receiving documents into MHC Image Express™
Benefits	<ul style="list-style-type: none"> ✓ Eliminated AP paper-pushing activities by deploying MHC Workflow ✓ Increased efficiency with MHC's Workflow integration to Infor Lawson GL and Activity Management ✓ Reduced AP follow-up efforts using approver email distribution and reminders
ROI	On track to deliver a 12 month ROI

“When Northern Water evaluated Lawson/Infor 10, we wanted a highly integrated document output and document imaging solution to complete the system. MHC Software delivered the document management solution allowing users access to important information enabling them to effectively manage business processes. We appreciate MHC's great customer service!”

—John Budde
Financial Services Manager

Future Plans...

Consider increased upstream automation with MHC's AP Invoice OCR Capture Automation and expand with MHC's Infor Lawson RQC integration