



MHC SOFTWARE, INC.

## Canada-based Algoma Central Corporation implemented Infor Lawson-integrated MHC Software solutions to optimize decision-making across Finance and Human Resources

A leader in dry-bulk and liquid bulk transportation, this Canadian shipping company owns and operates the largest Canadian flag fleet of dry-bulk carriers and product tankers operating on the Great Lakes - St. Lawrence Waterway. Algoma also has interests in ocean dry-bulk and product tanker vessels operating in international markets and owns a diversified ship repair and steel fabricating facility serving customers in the Great Lakes and St. Lawrence regions of Canada. In addition to shipping and repair services, Algoma owns and manages commercial real estate properties in several cities across Ontario. As a diversified company, Algoma Central Corporation operates out of many different locations.

### Challenge

- Algoma needed help with consolidation efforts; their large number of offices made information-sharing and invoice approvals very difficult
- In addition, they needed electronic access to employee files to help centralize HR functionality and be less dependent on physical file cabinets
- Algoma sought automated technology solutions designed to streamline information access

### Solution

- MHC Software delivered Infor Lawson-integrated document management through a combination of MHC Image Express™ and MHC Document Express™ functionality
- The company's authorized finance and HR department users quickly and securely access documents whenever they need them, improving document information visibility across locations
- Invoice approvers are able to approve or reject invoices submitted for payment based on electronic access to supporting documents

### Implementation

- MHC and Algoma deployed the initial phase of MHC solutions within 60 days
- Algoma has continued to expand use of imaging and workflow functionality, integrated with Infor Lawson and outside of the ERP, to support an increasing number of document types

### Benefits

- Algoma HR resources are able to better support employees and focus on more important HR efforts than paper-pushing activities
- Finance and procurement resources can access the information they need electronically from wherever they are without needing to contact someone to search for files in a cabinet in another city
- The solution achieved cost savings for Algoma by reducing administrative costs associated with document retrieval and increasing throughput



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<b>Customer</b>	Algoma Central Corporation
<b>Business Functions Impacted</b>	Finance, Procurement and Human Resources
<b>Documents Imaged</b>	AP Invoices, AP Payments, Manual Payment Documents, Purchase Orders, Personnel Documents, Personnel Reviews, Disciplinary Documents, Certificates, Payroll Documents, AR Invoices, Quotes
<b>ERP</b>	Infor Lawson
<b>Challenge</b>	<ul style="list-style-type: none"> <li>• Had many offices, focused on consolidation efforts, yet information sharing and invoice approvals were a challenge</li> <li>• Needed electronic access to employee files</li> </ul>
<b>Solution</b>	MHC Image Express™ Infor Lawson-integrated document management, coupled with MHC Document Express™
<b>Implementation</b>	<ul style="list-style-type: none"> <li>• Deployed MHC solutions within a 60 day timeframe</li> <li>• Continue to add new functional applications each quarter</li> </ul>
<b>Volumes</b>	<ul style="list-style-type: none"> <li>• Adding 8,800 Finance documents monthly</li> <li>• Adding 2,800 Procurement documents monthly</li> <li>• Adding 6,100 HR and Payroll documents monthly</li> </ul>
<b>Benefits</b>	<ul style="list-style-type: none"> <li>• Easy document retrieval from many Infor Lawson forms, reducing administrative costs and increasing throughput</li> <li>• Quick indexing of education, competency, certification review information, grievances and disciplinary action documents</li> <li>• Optimized decision-making across finance and HR functions</li> </ul>
<b>ROI</b>	Project was paid for within the first year

*“The support we have received from MHC has been invaluable in getting these initiatives up and working. For the record, we would be very pleased to be a customer reference for MHC.”*

—John Brenton  
Manager, Business Information Systems

### Future Plans...

Algoma plans to expand use of Image Express to support requisition documentation and extend procure-to-pay visibility.